



Boundary County Airport Board Minutes

DATE: 1/8/19 **TIME:** 5:30 PM **LOCATION:** AIRPORT PILOT'S LOUNGE

PRESENT: DON JORDAN, PAT GARDINER, MARK WEBER,
CALEB DAVIS, KIP BONAR, TREY DAIL

MANAGER: DAVE PARKER

OLD BUSINESS

Master Plan Update:

Update supplied by RPA Engineering. Request for engineering reimbursements submitted to commissioners with 73% of total project dues paid to RPA at 2018 Fiscal Year End, the next payment will be the final payment. No date for completion of Master Plan, currently finalizing Airport Layout Plan (ALP) and submitted to FAA and ITD, completed QA and QC by Bill and yet to be finalized by Rick.

Board members are concerned that there is no Snow Removal Equipment (SRE) building on ALP, Dave corrected with RPA prior to meeting.

Board members discussed possibility of putting money aside in the coming years to afford Runway move and address pavement cracks.

Selection of New Engineer Update:

Board members are pleased with the Commissioners' decision; Trey handed out Engineering Contracts for Board Members to review and later submit to Commissioners and County Lawyer.

Discussion of Snow Removal Equipment:

The current plan is to obtain a 4-wheel drive truck with a 12 or 14 foot blade. The SRE would be best inside the airport fence for quick access, and ideas for its location include on the west side of the Paragon Hangar. June is the earliest possible time to get grant money from FAA; therefore current SRE will have to suffice for this winter despite major plowing deficiencies.

Discussion included the benefits of truck vs loader with a blower attachment, SRE depreciation, benefits of a plow with wings for ferrying snow down long taxiways with hangars on both sides, and the importance of a plow that throws snow over runway lights.

Commercial vs. Non-commercial Hangar Use:

Updated National Registry: 68 based Aircraft, and Dave has list of tenants and hangar owners.

Current provisions in non-commercial hangar leases are not being enforced regarding sub-leases being approved by the County. Research indicates that at most airports it is typical to sub-lease hangar space, providing that the owner aircraft is in hangar, with a limit on number of sub-leased aircraft.

Discussion included new rules and regulations, typical ways to deal with sub-leasing liability. Invitation will be extended to Rick Durden, Aviation Lawyer, to attend next meeting and consult his opinion regarding these issues.

Discussion will be continued into Old Business at next Board meeting.

NEW BUSINESS

New Board Member recommendation to Commissioners → ACTION ITEM:

2 letters were provided to the board by Rick Durden and Caleb Davis; Caleb Davis and Kip Bonar attended the meeting.

TABLED: Official decisions are tabled until all voting members of the Airport Board are available. Next meeting Board Members will interview applicants for submission to Commissioners.

Discuss Airport Standards:

A benefit of adopting Airport Standards is that the rules then apply to all without affecting hangar lease agreements.

TABLED: Discussion is tabled until all voting members of the Airport Board are available due to close ties to Commercial and Non-Commercial Hangar Use discussion.

Meeting adjourned at 7:43 PM

Next Airport Board Meeting is February 5, 2019

Next Host: Bob Blanford