



Boundary County Airport Board Minutes

DATE: 12/5/18 **TIME:** 6:00 PM **LOCATION:** HANGAR S, BC AIRPORT

PRESENT: DON JORDAN, PAT GARDINER, BOB BLANFORD

MANAGER: DAVE PARKER

GUESTS: RICK DONALDSON, RPA ENGINEERING; TREY DAIL, VINCE BARTHEL, JR NORVELL, T-O ENGINEERING; PAXTON ANDERSON, STRATA; CALEB DAVIS, BOUNDARY COUNTY PLANNING AND ZONING

Presentation and Interview with Rick Donaldson of RPA Engineering, recorded digitally. Planning Interview from 6:00pm to 6:30pm, Engineering Interview from 6:30pm to 6:45pm. Interview session from 6:45pm to 7:00pm. Discussed work with other Airports throughout Montana, current Master Plan in progress, proposed Snow Removal Equipment and housing, land slough southeast of runway, runway extension and displaced threshold, powerlines at south end of runway, and types of based aircraft.

Presentation and Interview with Trey Dail, Vince Barthels, JR Norvell of T-O Engineering and Paxton Anderson of Strata Professional Services, recorded digitally. Planning Interview from 7:00pm to 7:30pm, Engineering Interview from 7:30pm to 7:45pm. Interview session from 7:45pm to 8:00pm. Discussed work with other Airports throughout Idaho and nationwide, upcoming Master Plan, proposed Snow Removal Equipment and housing, land slough southeast of runway, runway extension and displaced threshold, powerlines at south end of runway, and types of based aircraft.

OLD BUSINESS

Master Plan Update.

Rick Donaldson returned to update the board members regarding the current Master Plan. Airport Layout Plan at final review stage before submitting to FAA. Capital Improvement Plan went to state, and is ready to be formatted. There are a number of issues for the 2019 Airport Improvement Plan, listed on the attachment. Future work to be determined after Engineer selection.

Open Board Member Positions.

Invitation extended for any who are interested in serving on the airport board to attend January 2019 Meeting. The Board requests a letter of intent and background from all such persons.

Review Engineering and Planning RFQs to decide (ACTION ITEM).

Digital recordings of presentations will be reviewed by absent board members.

DECISION: TABLED UNTIL 2:00PM MONDAY DECEMBER 10, 2018.

NEW BUSINESS

Discussion of Non-Commercial and Commercial Hangar Definitions.

Members discussed commercial vs private leases encompassing the issue of sub leasing hanger space without following the terms of the primary lease and exposing the County to potential liability.

ACTION: MANAGER TO CONTACT OTHER AIRPORTS FOR INFORMATION

DECISION: TABLED UNTIL NEXT REGULAR MEETING.

Hand Out Board Member Manuals.

All present board members received meeting manuals from the state of Idaho. Absent board members will receive manuals at next meeting.

Due to holiday, next regular meeting will be January 8, 2019 AT 5:30pm in Airport Pilot Lounge.

Next Host: Don Jordan