



BOUNDARY COUNTY PLACEMENT PERMIT APPLICATION

File #:

P.O. Box 419, Bonners Ferry Idaho 83805 · Phone: (208) 267-7212

Structure Type:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
Structure Use:	<input type="checkbox"/> Primary	<input type="checkbox"/> Accessory	<input type="checkbox"/> ADU – Accessory Dwelling Unit

LANDOWNER/PROPERTY INFORMATION:

Landowner:	Phone #:	Email:	
Mailing Address:	City:	State:	Zip:
Site Address:	Subdivision:	Lot #:	Block #:
Parcel Number:	Section:	Township:	Range: Acres:
Contractor/Representative:		Phone #	
Contractor Address:		Email:	
IS NEW ADDRESS NEEDED? <input type="checkbox"/> Yes <input type="checkbox"/> No	Street Name:		

DESCRIPTION OF THE PROPOSED WORK:

TYPE OF USE/WORK:	<input type="checkbox"/> Single-family dwelling	<input type="checkbox"/> Multi-family dwelling	<input type="checkbox"/> Garage/shop	<input type="checkbox"/> Other:		
CONSTRUCTION:	<input type="checkbox"/> Frame	<input type="checkbox"/> Mobile	<input type="checkbox"/> Modular	<input type="checkbox"/> Log	<input type="checkbox"/> Manufactured	<input type="checkbox"/> Other:
STRUCTURE DETAIL:	1 st Floor sq. ft.:	2 nd Floor sq. ft.:	Basement:			
	Attached Garage sq. ft.:		Other building sq. ft.:			
SETBACKS:	Front:	Rear:	Side:	Side:		
UTILITIES:	Water: <input type="checkbox"/> Well <input type="checkbox"/> _____ Assn.	Electric: <input type="checkbox"/> BF <input type="checkbox"/> NLI				
	Sewer: <input type="checkbox"/> BF <input type="checkbox"/> Septic		Fire District: _____			
EXPECTED START DATE:			EXPECTED OCCUPANCY DATE:			

PLEASE NOTE: The applicant is required to update this application information with Boundary County if any changes are made to the structure or footprint.

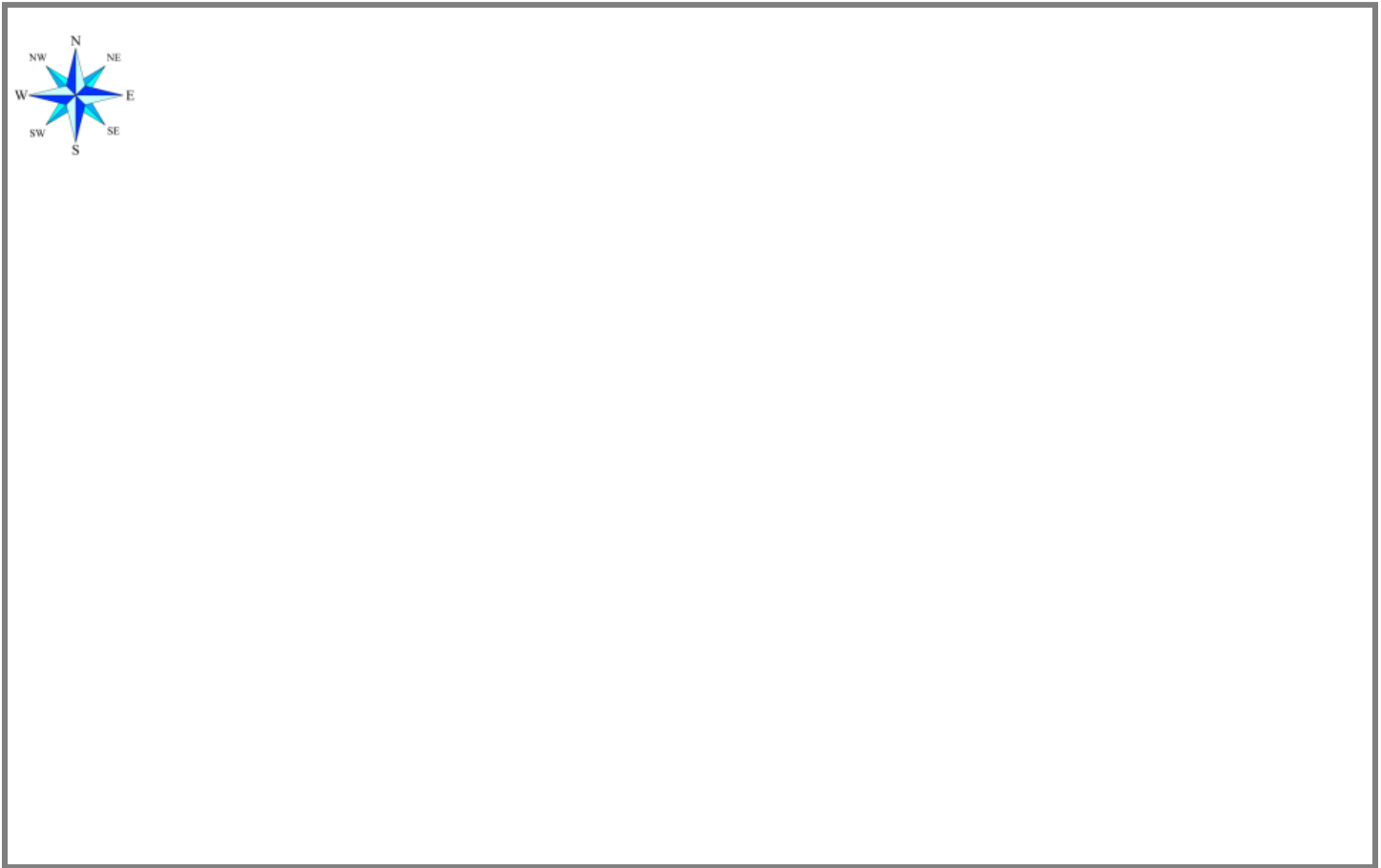
TO BE COMPLETED BY COUNTY:

Zone District:	Overlay Zones:	<input type="checkbox"/> Airport	<input type="checkbox"/> Wetland	<input type="checkbox"/> Bonners Ferry ACI	Received:
		<input type="checkbox"/> Flood	<input type="checkbox"/> None	<input type="checkbox"/> Moyie Springs ACI	
Floodplain:	Panel #:	Development Permit #:			Receipt #:

REQUIRED MAP DETAILS:

- Dimensions of property lines
- Locations of all proposed & existing structures
- Driveway location, width, intersection, road name
- Structure dimensions
- Structure setbacks from all property lines
- Easements (including utilities, ingress/egress routes)

SITE SKETCH: Use subdivision map or assessor map to draw property details. A separate at-scale drawing may be submitted.



COUNTY RESOURCE CONTACTS	ADDITIONAL NON-COUNTY RESOURCES
County Road Access Permit: (208) 267-3838	State Highway, Approach Permit: (208) 772-1297
Addressing Coordinator: (208) 267-3838	Septic Permit, Contact; Panhandle Health (208) 267-5558
Parcel Information and Mapping: (208) 267-3301	Wells, Idaho Dept of Water Resources: (208) 762-2800
Zoning Permits, Planning & Zoning: (208) 267-7212	Plumbing, Idaho Division of Building Safety: (800) 955-3044
KEY REFERENCE LINKS	Electrical, Idaho Division of Building Safety: (800) 955-3044
http://www.boundarycountyid.org	Mechanical, Idaho Division of Building Safety: (800) 955-3044
http://www.boundarycountyid.org/node/66	Wetland / Waterway Joint Permit, Contact USACE: (208) 433-4464
	Stormwater, Idaho DEQ: (208) 769-1422, (877) 370-0017

REQUIRED FLOOR PLAN DETAILS:

Exterior dimensions

Windows, doors

Interior layout, labeled as to use

Total square footage per floor

*If the layout is complex (such as multi-level or more than 5 rooms) attach the floor plan/blueprint to application and email mkramer@boundarycountyid.org

FLOOR PLAN - Attach a separate sheet if needed.

AMENITY	DESCRIPTION				
FOUNDATION	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Slab	<input type="checkbox"/> Basement	<input type="checkbox"/> Post & Pier	<input type="checkbox"/> Other:
EXTERIOR SIDING	<input type="checkbox"/> Smart Side	<input type="checkbox"/> Hardie/Cement Fiber		<input type="checkbox"/> Wood	<input type="checkbox"/> Other:
ROOF COVERING	<input type="checkbox"/> Comp Shingle	<input type="checkbox"/> Metal	<input type="checkbox"/> Tile	<input type="checkbox"/> Other	
HEATING	<input type="checkbox"/> Forced Air	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Radiant	<input type="checkbox"/> Cadets or BB	<input type="checkbox"/> Other:
SOURCE	<input type="checkbox"/> Nat Gas	<input type="checkbox"/> Propane	<input type="checkbox"/> Electric	<input type="checkbox"/> Hydro	<input type="checkbox"/> Other:
COOLING	<input type="checkbox"/> Forced Cool	<input type="checkbox"/> Central Air	<input type="checkbox"/> Package Unit	<input type="checkbox"/> Other	
FLOORING	<input type="checkbox"/> Laminate	<input type="checkbox"/> Hardwood	<input type="checkbox"/> Tile	<input type="checkbox"/> Carpet	<input type="checkbox"/> Other:
	Estimate flooring in dwelling by percentage (e.g., Laminate 75%, Carpet 25%). _____				
# OF BEDROOMS	<input type="checkbox"/> Basement	<input type="checkbox"/> 1 st Floor	<input type="checkbox"/> 2 nd Floor	<input type="checkbox"/> 3 rd Floor	
# OF BATHROOMS	<input type="checkbox"/> Basement	<input type="checkbox"/> 1 st Floor	<input type="checkbox"/> 2 nd Floor	<input type="checkbox"/> 3 rd Floor	
KITCHEN	<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Range/Oven	<input type="checkbox"/> Built-in	<input type="checkbox"/> Microwave	<input type="checkbox"/> Disposer
ADDITIONAL	<input type="checkbox"/> Wood Stove	<input type="checkbox"/> Fireplace	<input type="checkbox"/> Jacuzzi Tub	<input type="checkbox"/> Walk-in Shower	<input type="checkbox"/> Garden Tub
ADDITIONAL UPGRADES:					

REQUIRED:

APPLICATION CHECKLIST:			
COPY OF DEED:	<input type="checkbox"/> Attached	ACCESS & EASEMENT DOCUMENTS:	<input type="checkbox"/> Attached
SITE SKETCH AND FLOOR PLAN:	<input type="checkbox"/> Attached	APPROACH PERMIT:	<input type="checkbox"/> Attached
APPLICATION FEES:	<input type="checkbox"/> Attached	RECORD OF SURVEY OR PLAT:	<input type="checkbox"/> Attached

DRIVEWAY MARKER:	
ROAD NAME:	DESCRIBE MARKER:
WHERE IS IT LOCATED:	DATE PLACED:

FOR COMMERCIAL/INDUSTRIAL PERMITS:

TYPE OF BUSINESS:	<input type="checkbox"/> Service	<input type="checkbox"/> Retail	<input type="checkbox"/> Wholesale	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Other:
DESCRIBE BUSINESS:					
PRIMARY DAYS/HOURS OF OPERATION:					
EST. AVERAGE VEHICLE TRAFFIC PER DAY:	CUSTOMERS:	EMPLOYEES:	SERVICE:		
EXPECTED COMPLETION DATE:			EXPECTED OCCUPANCY DATE:		
SHOW THE FOLLOWING ON SITE SKETCH:					
<input type="checkbox"/> Location, dimensions of existing and proposed structures, storage areas, and loading areas			<input type="checkbox"/> Distances from structures, storage areas, and parking areas to perennial streams, lakes and/or ponds		
<input type="checkbox"/> Number and location of off-street parking spaces			<input type="checkbox"/> Location of any adjacent public roads or access easements		
<input type="checkbox"/> Distances from structures to property lines			<input type="checkbox"/> Location, dimensions, and type of any signs and exterior lighting		

A placement permit cannot be issued without a final approach permit issued by Boundary Road & Bridge or Idaho Transportation Department (ITD). To discuss your approach requirements, please contact **Road & Bridge at (208) 267-3838** or **ITD at (208) 772-1297**.

BOUNDARY COUNTY ADDRESSING PROCEDURES:

- Structures, not parcels, are addressed
- Driveways are a precise number of feet from the beginning of the road (numbered in one thousandths of a mile)
- Boundary County Road & Bridge obtains the GPS point of the center of the driveway.
- Mapping uses that GPS point to map the driveway and structure on the map.
- 911 Emergency Services will look for the driveway at the addressed distance, then look for the structure where applicant has indicated on the application. Accuracy is important!

DRIVEWAY MARKING:

- Place driveway markers next to the road.
- Mark center of driveway or both sides of the driveway.
- Write applicant’s name on the driveway markers.
- Marker should be visible to a person visiting the site for the first time.

Applicant’s Statement: I, the undersigned, understand that this Placement Permit is issued for the sole purpose of compliance with the land use requirements, including structure setbacks, consistent with the adopted Planning and Zoning Ordinance. I further understand that Boundary County assumes no liability for the safety of buildings or structures, nor the practices or materials used in the actual construction of buildings or structures. I further understand that this Placement Permit in no way relieves my obligation to comply with the applicable laws of the State of Idaho related to building construction, including the requirements for Electrical, Plumbing, Mechanical, and Septic Tank Permits. I further understand that this Placement Permit in no way abrogates any covenants or restrictions that may exist privately upon the subject property.

LANDOWNER SIGNATURE: _____

DATE: _____