



BOUNDARY COUNTY PLANNING AND ZONING

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PLANNING & ZONING COMMISSION MINUTES OF JANUARY 22, 2026, PUBLIC MEETING

Boundary County Annex at 6566 Main St., Bonners Ferry, ID 83805

ATTENDANCE:

Chair Caleb Davis: <input checked="" type="checkbox"/> Present, <input type="checkbox"/> Excused, <input type="checkbox"/> Absent	Vice Chair Wade Purdom: <input checked="" type="checkbox"/> Present, <input type="checkbox"/> Excused, <input type="checkbox"/> Absent
Rob Woywod: <input type="checkbox"/> Present, <input checked="" type="checkbox"/> Excused, <input type="checkbox"/> Absent	Scott Fuller <input checked="" type="checkbox"/> Present, <input type="checkbox"/> Excused, <input type="checkbox"/> Absent
John Cranor: <input type="checkbox"/> Present, <input checked="" type="checkbox"/> Excused, <input type="checkbox"/> Absent	Adam Isaac: <input checked="" type="checkbox"/> Present, <input type="checkbox"/> Excused, <input type="checkbox"/> Absent
Bill Benage: <input checked="" type="checkbox"/> Present, <input type="checkbox"/> Excused, <input type="checkbox"/> Absent	

ROLL CALL: Chair Davis called the meeting to order at 5.30 p.m. Roll call: Commission members' attendance is noted above. Also in attendance: Road & Bridge Assistant Superintendent Adam Ryals and Secretary Shelby Hooper, Assessor Olivia Drake, County Commissioners Ben Robertson, Tim Bertling, and Lester Pinkerton, Deputy Clerk Stephanie Sims, Contract Planner Tess Vogel, Acting Planning & Zoning Administrator Clare Marley, and members of the public.

ELECTION OF OFFICERS:

Election of P&Z Chair: Commissioner Isaac nominated Caleb Davis for Chair. The nomination was accepted and passed by a unanimous voice vote.

Election of P&Z Vice Chair: Commissioner Fuller nominated Wade Purdom for Vice Chair. The nomination was accepted and passed by a unanimous voice vote.

CONSENT AGENDA:

November 2025 Minutes: Vice Chair Purdom moved to approve the November 20, 2025 minutes, and Commissioner Isaac seconded the motion. The Chair declared the motion approved on a 4-0-1 voice vote, with Commissioner Fuller abstaining.

RECOMMENDATION FOR PLANNING & ZONING COMMISSION APPOINTMENTS: Ms. Marley advised that the Planning & Zoning Commission needs to make a recommendation to fill the vacancies of ex-Commission members David Hollabaugh and Ron Self and that Commission members Caleb Davis and Wade Purdom were accepted as recommendations by the Planning & Zoning Commission at the November 20, 2025, meeting. At that meeting the Commission interviewed members of the public interested in the remaining vacancies, Mike Wojack and Seth Kinkade, who submitted letters of interest. One additional member of the public, Anthony Spoto, submitted an interest letter prior to the January 22, 2026, meeting. The Planning & Zoning Commission is required by the local land use code to forward their recommendations for appointments to the Board of County Commissioners.

Motion to Enter Executive Session: Commissioner Isaac moved, and Commissioner Fuller seconded the motion, to enter into executive session pursuant to Idaho Code §74-206(a), To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The Chair declared the motion approved on a roll call vote – Chair Davis (aye), Commissioner Fuller (aye), Commissioner Isaac (aye), Commissioner Benage (aye), Vice Chair Purdom (aye).

The recorder was paused, and members of the public left the room at 5:35 p.m. when the Commission entered into executive session.

The recorder was re-started at 5:59 p.m. when the Commission voted to leave executive session. Members of the public re-entered the room.

Motion to Close Executive Session: Vice Chair Purdom moved, and Commissioner Fuller seconded the motion, to close the executive session. The Chair declared the motion approved on a roll call vote – Chair Davis (aye), Commissioner Fuller (aye), Commissioner Isaac (aye), Commissioner Benage (aye), Vice Chair Purdom (aye).

Motion to Recommend a Ranked Order of Appointments: Vice Chair Purdom moved, and Commissioner Isaac seconded the motion, to recommend to the Board of County Commissioners a ranked order of appointments to the Planning and Zoning Commission, in the following order: Seth Kinkade (1st), Anthony Spoto (2nd), and Michael Wojack (3rd) for the two vacancies of the Planning & Zoning Commission. The Chair declared the motion approved on a roll call vote – Chair Davis (aye), Commissioner Fuller (aye), Commissioner Isaac (aye), Commissioner Benage (aye), Vice Chair Purdom (aye).

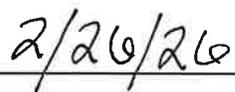
JOINT MEETING WITH BOARD OF COUNTY COMMISSIONERS: The Boundary County Board of Commissioners joined the Planning & Zoning Commission at 6:00 p.m. Ms. Marley summarized the purpose of the joint meeting was to determine a priority list for future text amendments and the status of previous work on text amendments. Meetings with other agencies including the Road & Bridge Department and Panhandle Health District were also noted. Chair Davis explained the Planning & Zoning Commission’s ranking of topics with the County Commissioners, who were in favor of the rankings with the exception of preferring code enforcement work to occur last. The County Commissioners noted that they would like to have another joint meeting once multiple topics have been worked on from the rankings list.

UPDATES & ANNOUNCEMENTS: Ms. Vogel and Ms. Marley advised Commission members and the Board of County Commissioners of scheduled files for both groups.

ADJOURNMENT: Chair Davis declared the meeting adjourned at 7:06 p.m.



Caleb Davis, Chair
Boundary County Planning & Zoning Commission



Date: